

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Where decisions for children are made with heart and mind!

Wednesday, April 9, 2014

6:00 p.m.

This meeting will be held on April 9, 2014 at 6:00 p.m. at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, President, Chris Pieper, Vice President, Jennifer Hull, Secretary, Ernest Ortega, Giovanna Paponetti

GC Members Absent: Dwight Thompson

Staff Members: Susan Germann, Director, Deanna Gomez, Vice President

AGENDA

- I. Call to order and establish quorum**
Shelly Ratigan called to order a quorum at 6:03 p.m.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- II. Action Item – Approval of Agenda**
Chris Pieper made a motion to approve the agenda. Ernest Ortega second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- III. Action Item – Approval of February 12, 2014 Meeting Minutes**
Ernest Ortega made a motion to approve the February 12, 2014 Meeting Minutes. Jennifer Hull second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- IV. Action Item – Approval of March 5, 2014 Meeting Minutes**
Ernest Ortega made a motion to approve March 5, 2014 Meeting Minutes. Jennifer Hull second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- V. Action Item – Approval of Charter Renewal Assistance**
Jennifer Hull made a motion to contract with Warren Kelly and or Sandy Beery to assist with the charter renewal. Chris Pieper second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- VI. Action Item – Approval of Attendance Policy**
Shelly Ratigan made a motion to accept Attendance policy-written by Ernest Ortega, with additional language from Taos Academy attendance policy. Chris Pieper second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0
- VII. Action Item – Administrator Evaluation and Contract**
Shelly Ratigan made a motion to review the instrument and evaluate Administrator in June. Jennifer Hull second.
Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0

VIII. Action Item – TCEDC Grant - Confirmation of TISA Participation

Chris Pieper made a motion to participate in TCEDC grant. Giovanna Paopnetti second.

Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0

XV. Financial report - Discussion and approval

The Governing Council was provided the monthly financial packet that also included the bank statement and reconciliation for their review.

a. Action item: BARS

The following BARS were presented for approval

BAR 521-000-1314-0017-I is to account for an increase in Final Funding for Operational Fund 11000 in the amount of \$161,803. This brings our total SEG award to \$1,205,926.86

BAR 521-000-1314-0018-I is to account for an increase in the award for New Mexico Reads to Lead K-3 in the amount of \$2,000. This brings the total award to \$ 50,083.00

Jennifer Hull made a motion to accept the BARS. Ernest Ortega second.

Roll call vote: Aye votes: Jennifer Hull, Giovanna Paponetti, Chris Pieper, Shelly Ratigan, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 5-0

b. Audit Committee Report – Deanna

The audit for FY2013 is complete. The audit was released by the State Auditor and is available on the PED Website. Findings are in Volume II. Financials are in Volume V. The website is as follows:

<http://ped.state.nm.us/ped/AdminServicesDivIndex.html>

The school had two audit findings. One was issued for the Audit and Finance Committees not being in compliance with regulation. The school is currently in compliance with this issue. The second was an issue with a Travel reimbursement that was overpaid. Our spreadsheet had an incorrect formula that was using out of state rates. That was corrected. We need to make sure to stay in compliance so that we do not have a repeat finding.

c. Finance Committee Report –Deanna

Budget is due to PED on April 29th. We will have an open meeting for the public on April 24th and will present the budget for approval by the GC on our next monthly meeting May 14, 2014.

IX. Discussion Item – Facilities Update

No new news! TISA is moving along with paperwork for the TCEDC property. TISA will await an answer from the state.

X. Discussion Item – Charter Renewal and Annual CSD Review

In process

XI. Discussion Item – Policy on Enrollment/Lottery

TISA's lottery drawing will be held on Friday, April 25th @ 10a.m.

XII. Discussion Item – Quality of Education Survey

The link has been sent out to parents along with paper surveys. The deadline is April 16th.

XIII. Public Comments: If you wish to speak, please sign the Public Attendance Sheet and limit comments to 2-4 minutes.

XIV. Next Meeting Agenda Items:

Facility Discussion

Evaluations

Charter Renewal

XV. Executive Session:

None

XVI. Adjournment

Ernest Ortega moved to adjourn at 7:40 p.m. Jennifer Hull second.