

**TAOS INTEGRATED SCHOOL OF THE ARTS
GOVERNING COUNCIL AGENDA
DRAFT SPECIAL MEETING
Wednesday, May 15, 2013
6:00 pm**

This meeting will be held on May 15, 2013 at 6 pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, Vice President, Lee Backer, Vice President, Ernie Ortega, and Chris Pieper (6:16)

GC Members Absent: Jennifer Hull, Secretary

Staff Members: Warren Kelly, Curriculum Director, Sandy Beery, Director, Deanna Gomez, Business Manager

AGENDA

I. Call to order and establish quorum

Shelly Ratigan called to order a quorum at 6:07pm.

II. Action Item - Approval of today's agenda

Ernie Ortega made a motion to approve the agenda. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0.

III. Action Item – Approval of April 16, 2013 minutes

Ernie Griego made a motion to approve the April 16, 2013 meeting minutes. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0.

IV. Action Item – Approval of April 23, 2013 minutes

Ernie Griego made a motion to approve the April 23, 2013 meeting minutes. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0

V. Action Item – Approval of April 30, 2013 minutes

Ernie Griego made a motion to approve the April 30, 2013 meeting minutes. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0

VI. Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes.

Jonathan Kushner handed out a letter to the board with concerns about the Mountain Networking contract being canceled and not re-contracted for the 2013/2014 school year. A contract was not signed with J & J and Sandy said the board can discuss it and decide who to contract with. Sandy states that after several complaints from a testing company that the school works with is unacceptable. The board would like to re-new the contract of Mountain Networking with Jonathan Kushner.

VII. Action Item - Discussion and action on new governing council members

Linda Seto submitted a letter to join the board as a non-voting member. Shelly said we would like to accept.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

VIII. Action Item – Discussion and action on check signers.

Ernie Ortega made a motion to approve Sandy and Warren to be taken off the checking account for a check signer. Linda Seto, Susan Germann, and Chris Pieper will be affective of June 15 to be a check signer for the TISA People's checking account.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

IX. Action Item – Discussion and action on consent agenda. This item will allow the board to re-approve all action items taken when the board consisted of four members. See attached letter from Abby Wear, Esq, Assistant General Counsel to NM Public Education Department. See attached action items needing approval.

Lee Backer made a motion to re-approve the already approved action items that were taken when the board consisted of four members. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

X. Discussion Item – Facility update

Shelly Ratigan states that she and a few others attended the Town Council meeting last night in regards to the RFP. Shelly found out that the RFP was never for the Don Fernando/ Rio Grande Hall. The RFP should have only been for the Bataan Hall. Shelly states that she was assured that we can try to get the Bataan Hall later on, with improvements being made by the school with money that we use to pay the rent. Linda states that she has been in contact with Todd Winward in regards to the old Vista Grande building. The lease assistance application is due the first week of June. Linda states that the building has 5 separate rooms plus a cafeteria. The board along with Sandy should negotiate a lower price for the old Vista Grande building. Shelly would like to negotiate with Todd to let him know what we can offer and then she will report back to us. Deanna states that we can give consent on the next monthly meeting which is June 12th. The next special Meeting will be scheduled for May 29th.

XI. Action Item – Executive Session: The Governing Council may, if necessary, enter into executive session limited to discussions regarding matters related to facility needs. No action will be taken in executive session.

No action needed

XII. Action Item – Discussion and Action on next steps for a facility for 5th – 8th grade for the 2013-2014 school year
No action needed.

XIII. Action Item – Discussion and approval of the 2013-2014 Elementary Fine Arts application

State funding application about what went well and this money is used for the special teachers who are contractors. Special teachers are used to provide additional instruction in theater, drama, and dance.

Chris Pieper made a motion to approve the 2013-2014 Elementary Fine Arts Application. Ernie Ortega second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

XIV. Action Item- Discussion and approval of Special Ed policy changes.

Lee Backer made a motion to approve the Special Ed policy changes. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

XV. Financial report - Discussion and approval

The Governing Council was provided the monthly financial packet that also included the bank statement and reconciliation for their review.

a. Action item: BARS

The following BARS were presented for approval.

BAR 510-000-1213-0020-I to include final allocation award for Fund 14000 Instructional Materials in the amount of \$2,968.58. Total Award \$ 10,644.81.

Also, would like approval to do any additional BARS as needed to finalize the school year. We may need to move funds for Purchase Orders needed for the RFP and other budget clean up.

Ernie Ortega made a motion to approve all the BARS. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Ernie Ortega, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0

b. Audit Committee Report – Deanna

At this time the audit is still in review by the State Auditor. Once the State Auditor releases the audit it will be presented at a Board Meeting. If you would like to continue to check the status you may go to <http://www.saonm.org> Go to Audit Report Search and enter Public Education. Choose 2012.

c. Finance Committee Report –Deanna

Quarterly Reports were submitted timely; which included all Payroll Reports (941, SUTA, Worker's Comp) and PED Report (Cash Report and Actuals Upload into OBMS)

Our budget was turned into the Public Education Department on April 19th.

XVI. Administrative Report – Sandy Beery and Warren Kelly

Sandy talks about the field trips in each grade. She also talks SBA results in at the end of June. The last week of May is for teachers to meet for K-4 and 5-8. Warren talks about a prezi that he presented and is now posted on the website to show that we now have the glue to make K-8 work. It's a clear visual picture to show who we are and what we are.

XVII. Future agenda items

Adjournment

Lee Backer made a motion to adjourn at 7:16 Chris Pieper second.