

**TAOS INTEGRATED SCHOOL OF THE ARTS  
GOVERNING COUNCIL AGENDA  
Wednesday, July 17, 2013  
6:00-7:00**

This meeting will be held on Wednesday, July 17, 2013 at 10am at TISA, 123 Manzanares St. Taos.  
Please call 758-7755 for more information.

**GC Members Present: Shelly Ratigan, President, Lee Backer, Vice President, Chris Pieper, Ernie Ortega, Jenn Hull (phone)**

**GC Members Absent:**

**Staff Members: Deanna Gomez, Business Manager, Linda Seto (non-voting members)**

**AGENDA**

**I. Call to order and establish quorum –  
Shelly Ratigan called to order a quorum at 6:09pm.**

**II. Action Item - Approval of agenda**

The agenda will be amended to add an executive session.

Lee Backer made a motion to amend the current agenda and add an item for executive session for 5-10mins. Ernie Ortega second.

**III. Action Item- Approval of June 12, 2013 Special Meeting Minutes.**

Lee Backer made a motion to approve the June 12, 2013 special meeting minutes. Ernie Ortega second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper, Ernie Ortega. No votes:  
Abstaining votes: 0. Motion carried 5-0.

**IV. Public Comments - Please sign Public Attendance Sheet and limit public comments to 2 to 4 minutes.**

**V. Discussion – School report card for 2012-2013 school year.**

Director, Susan Germann handed out some information to the board in regards to the grade from the state. Susan will send out the link to parents to view this information from the state. Susan has some ideas to help get us some bonus points that the state allows schools to have. Susan is going to work with teachers to hold them accountable and work with parents to have groups for tutoring and being involved with the school. Susan will also require action plans to help improve where teachers are lacking so we are consistent across the board.

**VI Discussion– Handout from Susan Germann about her visit to Finland.**

Susan talked briefly and handed out an article about a guest from Finland who might come to TISA who in return we might be able to send one of our teachers to Finland.

**VII. Action Item – Lease negotiation for La Posta and Manzanares campus.**

Shelly talks about the La Posta campus not having an E-Occupancy or a special use permit which is a problem. Deanna states that we cannot go over \$7500 for the buildings off of La Posta. The La Posta campus would include Doug Patterson's building and the current building we are using. Glenn Lee has reduced our rent by \$1500 to go towards Doug's building and he will also hook us up to the Town of Taos water system. Patty Matthews is our attorney and is currently negotiating the lease with both Glenn Lee and Doug Patterson so we can start school on time and be in compliance. Shelly has met with Rudy Perea and will meet with Oscar Rodriguez tomorrow at 3pm. and will have more information after the meeting. If both say yes, then we will still have to proceed with the special use permit and the E-occupancy. Shelly has made the executive decision to approve Doug to move forward with a \$3000 architect design for La Posta. If we do get both buildings then we can very easily increase our student numbers for the upper grades and as long as we can show the increase of students by the 40<sup>th</sup> day count with the state then we will get money for operational budget. Deanna also stated that the Manzanares lease will go down a little bit to help make up for the increase at La Posta. Deanna states that we are on a 3 year provisional lease at Manzanares with a few hundred lower and no property taxes. Deanna and Shelly states that they can have the provisional  
Ernie Ortega makes a motion to move forward to approve the leases as negotiated for La Posta and Manzanares campuses. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Chris Pieper, Ernie Ortega. No votes: Abstaining votes: 1. Motion carried 4-0.

### **VIII. Financial report - Discussion**

The Governing Council was provided the monthly financial packet that also included the bank statement and reconciliation for their review.

#### **a. Action item: BARS**

The following BARS was presented for approval:

BAR 510-000-1314-0001-I was to record money received from PED for Maintenance of Effort received in Fund 11000 on June 28, 2013.

Lee Backer made a motion to give consent for approval of the BAR as presented. Chris Pieper second. Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper, Ernie Ortega. No votes: Abstaining votes: 0. Motion carried 5-0.

#### **b. Audit Committee Report – Deanna**

At this time the audit has been released by the State Auditor. We received a letter from Mr. Hector Baldaras dated July 15<sup>th</sup>, stating that the audit will become public five days after the receipt of his letter. We should be receiving our copies of the audit within the next couple of weeks. Each of you are welcome to check out the Audit report on the State Auditor's website. <http://www.saonm.org> Go to Audit Report Search and enter Public Education. Choose FY2012. We can present a formal report on the audit at our next scheduled meeting, as the audit will be public.

#### **c. Finance Committee Report –Deanna**

We are currently closing out the fiscal year and opening the new fiscal year. The audit for FY2013 has been scheduled for the week of September 16<sup>th</sup>.

### **X. Action Item - Discussion and approval of new governing council members. None at this time**

### **XI. Executive Session in at 6:56- Personnel Discussion**

**Lee Backer made a motion to go into executive session to discuss personnel matters. Ernie Ortega second.**

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper, Ernie Ortega. No votes: Abstaining votes: 0. Motion carried 5-0.

**Lee Backer made a motion to come out of executive session at 7:15. Ernie Ortega second.**

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper, Ernie Ortega. No votes: Abstaining votes: 0. Motion carried 5-0.

### **XII. Adjournment –**

Shelly made a motion to adjourn at 7:18. Lee Backer second.