

**TAOS INTEGRATED SCHOOL OF THE ARTS
GOVERNING COUNCIL AGENDA
SPECIAL MEETING
Wednesday February 27, 2013
6:00 pm**

This meeting will be held on February 27, 2013 at 6 pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, President, Lee Backer, Vice President, Jennifer Hull, Secretary, and Chris Pieper (6:10pm)

GC Members Absent:

Staff Members: Sandy Beery, Director, Warren Kelly, Curriculum Director, Deanna Gomez, Business Manager

AGENDA

I. Call to order and establish quorum

Shelly called a quorum at 6:04pm.

II. Action Item - Approval of today's agenda

Jennifer Hull made a motion to approve the agenda. Lee Backer seconded.

Roll call vote: Aye votes: Shelly Ratigan, Lee Backer, Jennifer Hull. No votes: 0. Abstaining votes: 0. Motion carried 3-0.

III. Action Item – Approval of January 16, 2012 minutes

Jennifer Hull made a motion to approve the agenda. Lee Backer seconded.

Roll call vote: Aye votes: Shelly Ratigan, Lee Backer, Jennifer Hull. No votes: 0. Abstaining votes: 0. Motion carried 3-0.

IV. Action Item – Approval of February 6, 2013 minutes

Lee Backer made a motion to approve the agenda. Jennifer Hull seconded.

Roll call vote: Aye votes: Shelly Ratigan, Lee Backer, Jennifer Hull. No votes: 0. Abstaining votes: 0. Motion carried 3-0.

V. Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes.

Lesley Kushner talks about high school girls who volunteer to get the time needed for class. Lesley thinks that it might be a good idea to have child care for the board meetings. Dr. Catherine brought a resume and a license to leave with the board for the Administrator position. She has worked with the Taos Municipal schools, Director, State Director, Principal, would love to bring her documents. A letter of interest will follow her resume. Ernie Griego would like to submit a resume and a letter of interest will follow.

VI. Action Item - Discussion and action on new governing council members

Table until next meeting

VII. Action Item – Discussion and approval of special meeting dates and March regular meeting date – currently, the regular March meeting date is during Spring Break

Board members will let Nicole know when they are able to meet, maybe moving the dates until after the week of Spring break. March 20th will be our next regular meeting but a special board meeting has not yet been set. Sandy will not be able to attend the 20th.

VIII. Financial report - Discussion and approval

The Governing Council was provided the monthly financial packet that also included the bank statement and reconciliation for their review.

a. Action item: BARS

The following BARS were presented for approval.

BAR 521-000-1213-0012-I to include additional revenue for Fund 11000; SEG Unit Value Increase and Increase in Enrollment. Increase is in the amount of \$81,011.96.

BAR 521-000-1213-0013-I to account for the increase and carryover funds available in Title I Award; Fund 24101 in the amount of \$19,326.60.

BAR 521-000-1213-0014-I to account for the increase and carryover funds available in IDEA-B Award; Fund 24106 in the amount of \$17,384.00.

BAR 521-000-1213-0015-IB to account for the funds awarded for IDEA-B Risk Funds awarded; Fund 24120 in the amount of \$173.00

BAR 521-000-1213-0016-I to include the revenue collected for fees collected for activities; Fund 23000 in the amount of \$1087.50.

BAR 521-000-1213-0017-I to include awarded SB-9 State match; Fund 31700 in the amount of \$2,968.00.

Jennifer Hull made a motion to approve all the BARS. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Chris Pieper, Lee Backer. No votes: Abstaining votes: 0. Motion carried 4-0.

b. Audit Committee Report – Deanna

At this time the audit is still in review by the State Auditor. Once the State Auditor releases the audit it will be presented at a Board Meeting. Budget conference is March 21st.

c. Finance Committee Report – Deanna

Deanna reminded the board that now that Chris Baker has resigned from the Board that a new member would need to be added to the Finance Committee.

IX. Facilities Committee Report – Chris Pieper and others

Lee Backer spoke directly to Oscar before getting Patty Matthews involved. Lee spoke with him and found out that there is a good chance we can get into the building but we will not know by March. Oscar did state that one of the conferences that will be taking place cannot be moved in August. Lee states that the main problem is that they are going to open it up for proposals in March. He will be looking at all proposals and then taking it to the board and they will then decide how to occupy the space. The council can do whatever they want, and they are looking for someone to offer the most money. As far as Oscar knows, we are the third interested party in the town building. Lee states it will be very risky based on money and how much they will have to put in to make improvements. A proposal can be made and it will go in front of the council and they will vote on it, but it's not realistically based on the time issue. Jennifer Young asks if it would be a good idea for the next year. Lee says he's not sure but it can be put into the proposal. Sandy said if we stay at La Posta, we would need to let them

know 60 days before the lease is over which would be April 30th. Deanna states that we cannot do any improvements to the La Posta building since we are a school. Shelly thinks it would behoove us to go ahead and move forward with a proposal for the following year since we have La Posta as a backup. The proposal would need to be for the fall of 2014. Linda says that it is important to the town that we have a vision of arts and the town is looking for that. Linda states that Warren, Sandy, and Linda did walk through Vista Grande and it would be better than La Posta. The rent would need to be \$6000.00 and we cannot commit to a lease while we are still in contract with another lease at La Posta. Sandy does state that the landlord at La Posta cannot reduce the rent until after the 2013/2014 year. Deanna would like us to see us pay no more than \$10K a month. Lesley thinks that we need to look in the future for long term commitment. Lee thinks that maybe if we do put a proposal in with the town, we should look into moving the whole school. Lee thinks it's in the realm for them to wait a year if we want to get the whole school. Chris states that Lisa would bat for TISA and we would fulfill the town's vision of getting the community involved. Warren thinks that the school needs to work in a very state manner for our renewal and the FMP. Linda states that she has found another building in town and it could possibly be for the whole school and needs to find out more about it. Jennifer Hull will speak with Patty Matthews and have her doing all the negotiating for the leases and both landlords. Jennifer asks who is responsible to writing the proposal. Chris Pieper thinks Cindy Spray would do it without a doubt because she would like to see us in the town building. Cindy Spray is the Director of the Arts and Culture and is very passionate towards TISA. Sandy states that the E-occupancy has to be done and she will contact the state to have someone walk the building. Chris will contact Cindy and make sure she is in contact with Deanna to make sure money issues are discussed. Linda, Warren, and Sandy feel like this shouldn't be a permanent decision for the whole school just because the town buildings are a quick fix. Sandy needs to submit a schedule of the following school year by April 19th to the state. Shelly thinks that we should move forward with a proposal to the town. If they do not take it, the timeline is still being met for the state and enough time to renew the lease at the La Posta. April 10th is the meeting where the calendar will be approved at the board meeting. Lesley didn't realize that this was a temporary fix for the upper level grades. Moving around from building to building is not feasible.

X. Negotiator Report – Patty Matthews

Skip

XI. Action Item – Discussion and approval of next steps for facility

Skip

XII. Personnel Committee Report – Jen Hull and Shelley Ratigan

We have three applicants as of today. Jennifer would like to add more personnel to the committee. Maybe put something out in the newsletter.

Administrative Report – Sandy Beery and Warren Kelly

Sandy and Deanna have talked about the budget and how they would like to staff. Sandy would like to see a full time Administrator and a Curriculum Director part time.

XIII. Action Item – Executive Session: The Governing Council may, if necessary, enter into executive session limited to discussions regarding matters related to facility needs or personnel matters. No action will be taken in executive session.

XIV. Future agenda items

Next Tuesday will be the Special Meeting, 3/11/13

Presentation for 5th, 6th, and 7th from Warren

XV. Adjournment

Lee Backer made a motion to adjourn at 7:37pm. Jennifer Hull second.