

**TAOS INTEGRATED SCHOOL OF THE ARTS
GOVERNING COUNCIL AGENDA
MONTHLY BOARD MEETING
Wednesday, September 11, 2013
6:00 p.m.**

This meeting will be held on September 11, 2013 at 6pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, President, Ernest Ortega, Chris Pieper, Jennifer Hull

GC Members Absent:

Staff Members: Susan Germann, Director, Deanna Gomez, Business Manager

AGENDA

I. Call to order and establish quorum

Shelly Ratigan called to order a quorum at 6:15pm

II. Action Item - Approval of agenda

Jennifer Hull made a motion to approve the September 11, 2013 agenda.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

III. Action Item: Approval of August 14, 2013 Meeting Minutes.

Chris Pieper made a motion to approve the August 14, 2013 meeting minutes. Ernest Ortega second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Ernest Ortega, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

IV. Action Item: Approval of August 22, 2013 Meeting Minutes.

Jennifer Hull made a motion to approve the August 22, 2013 meeting minutes. Ernest Ortega second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Ernest Ortega, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

V. Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes. Lesley Kushner would like to have the board invite the parents to the board meetings to have more parents involved. Jennifer Hull will type an email inviting parents and Nicole will forward out. Shelly states that the agenda is always posted for parents to invite. Carolyn states that the first event for parents, students, and teachers will be October 10th for a Fall Festival. Carolyn states that the PTA is for fundraising but also to become very community oriented.

V. Action Item – New Governing Council Member

Jennifer Hull made a motion to welcome Page Sullivan to the Governing Council Board. Ernest Ortega second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Ernest Ortega, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

VI. Discussion Item – RFP Submission and Leases

Susan passes the original copy of the RFP that was submitted to the town for review. Susan Germann talks about the RFP not being awarded to TISA. He stated that we were not awarded the grant because we could not make repairs to the roof that would cost + 200,000.00. It did not state that a new roof was needed in any of the documentation for the RFP. Susan is trying to figure out who the people on the town council are that made the decision. Susan talks about the extension on the lease at Manzanares campus. We are awaiting the final lease from Jeff Shardell. Glenn Lee asked Susan to get a quote for the leaking, falling apart wall and then he would think about replacing the toilet that has been

broken since last year. Phoenix Mechanical looked at that same toilet last year more than 4 xs's and told the property manager that it needed to be replaced. An electrical panel is also in need of a lock to keep the electrical box closed which Glenn Lee said he would not replace or fix. Shelly states that the board needs to not waste any more time on trying to get the Rio Grande Hall and Bataan Hall. Jennifer Hull states that the La Posta campus is not safe and two students have already broken an arm or hand at the playground/parking lot. Linda asked if it would be possible to put something on top of the dirt and graveled parking lot. Deanna said we cannot make improvements on properties like this. Jennifer Hull states why not put sand over the ground or even half of it. Deanna states that we may lower our insurance and have them deal directly with the landlord. Deanna states that Poms and Associates do not like the form that Patty Matthews uses and the board is not happy with it either. Chris Pieper states that a water test was done where the La Posata campus well was chlorinated and we want the results. The board would like to know what the results were. Shelly says that shocking the water is only temporary and will not show results after shocking it. Jennifer Hull would like to know what elements were in the water that they had to shock it in the first place. Susan will continue to get the results. Jennifer Hull would like to maybe reproach to try to negotiate.

VIII. Financial report - Discussion and approval

XV. Financial report - Discussion and approval

The Governing Council was provided the monthly financial packet that also included the bank statement and reconciliation for their review.

a. Action item: BARS

The following BARS were presented for approval:

BAR 521-000-1314-0004-IB is to account for Lease Assistance Award in the amount of \$105,073.00 for Fund 31200.

BAR 521-000-1314-0005-IB is to account for GRT Fund 31100 in the amount of \$493,368.21.

Ernest Ortega made a motion to give consent for approval of the BAR as presented. Chris Pieper second.

b. Audit Committee Report – Deanna

Audit

c. Finance Committee Report –Deanna

The audit for FY2013 has been scheduled for the week of September 16th.

IX. Discussion Item – TISA Professional Development

Susan talks about a review of conscious discipline and creating the school family. Susan talks about an Ed Tech program that allows students to use computers more often with assistance from the program. This would help get the students ready to take tests on computers and online like they currently are for NWEA Maps testing. Susan states it's a tool for creativity for the students who are able to work with these computer systems. Susan would like to continue investigating and talking with both Apple and Google.

X. Action Item: GRT and Funding

A minimum of 5% which is about \$25,000.00 of the GRT money needs to be spent on the day proposed and then we have a 3 month period to spend the rest of the money.

Ernest Ortega votes make a motion to accept the GRT money. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Chris Pieper, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 4-0.

XI. Discussion Item: Administrator Evaluation

Susan Germann hands out a paper to the board for review. The board will review and follow up at a later meeting.

XII. Action Item: Resignation of Vice President, Lee Backer

Chris Pieper made a motion to accept Lee Backer's resignation. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Chris Pieper, Ernest Ortega. No votes: Abstaining votes: 0. Motion carried 4-0.

XIII. Action Item: Nomination of a new Vice President of the board.

Shelly would like to table until next month. Shelly asks the board to consider the Vice President role who will then step up to the President.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

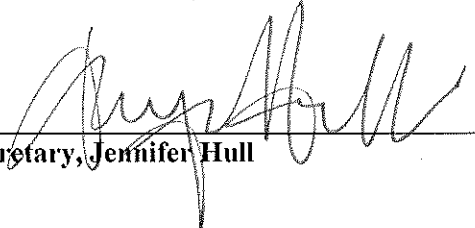
XIV. Next meeting agenda items

Discussion of TISA's last Administrator-Executive Session

Administrator Evaluation- Executive Session

XV. Adjournment

Jennifer Hull made a motion to adjourn at 7:48. Chris Pieper second.

Approved by:  10/9/13
Secretary, Jennifer Hull Date