

**TAOS INTEGRATED SCHOOL OF THE ARTS
GOVERNING COUNCIL AGENDA
MONTHLY MEETING
Wednesday November 14, 2012
6:00-8:00**

This meeting will be held on November 14, 2012 at 6pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, President, Lee Backer, Vice President, Jennifer Hull, Chris Pieper (late)

GC Members Absent: Chris Baker, Secretary,

Staff Members: Sandy Beery, Administrator, Warren Kelly, Curriculum Director, Deanna Gomez, Business Manager

AGENDA

I. Shelly called to order and establishes a quorum at 6:01.

II. Action Item - Approval of agenda

Lee Backer made a motion to approve the November 14, 2012 agenda. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0.

III. Action Item – Approval of October 10, 2012 minutes

Jennifer Hull made a motion to change the October 10, 2012 agenda. Shelly Ratigan second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0.

IV. Action Item – Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes.

V. Financial report - Discussion and approval

The Governing Council was provided the monthly financial packet which also included the bank statement and bank reconciliation for review.

a. Action item: BARS Received an Award in the amount \$7,352 for books and instructional materials for the being a "Top Growth School" .

Shelly Ratigan made a motion to approve BAR. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0. Motion carried 3-0.

b. Audit Committee Report – Deanna

Audit is pretty much complete. Exit conference will be take place either the end of this month or beginning of December. Once audit is released by the State Auditor it will be shared with the Governing Council. The audit committee has been kept updated.

c. Finance Committee Report – Deanna

There was no finance meeting today.

VI. Discussion – Investigation of Charter School Facility Support Companies and Next Steps for the Board
Including information about HB 283 and SB 446 as well as information from the Charter School Conference

There have been investigations on a number of companies; one was able to help us. TISA needs to turn in the application for charter renewal. A five year strategic plan is necessary for the charter renewal. We must be in a public building by 2020. The governing council needs to meet more than once to make a strategic plan. The board needs to have a public meeting but have the meeting as a work session. The board and school should have a better more thorough open communication. The board will meet on Wednesday's for at least an hour. There will be a meeting on Wednesday November 28, 2012 at 1:00 p.m. A follow up meeting will be made to make the strategic plan.

a. Action Item: Name a board member as the chair of the building committee

A member should be the chair of the building committee so the information flows. Chris Pieper volunteered himself. Shelly Ratigan made a motion to approve Chris Pieper as the chair of the building committee. Lee Backer second. Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

b. Building Committee Report

The building was bought out; there is an option to lease for next year. There are two properties to look into, they are both on Salazar Road. The leases need to be renewed by April 1.

VII. Action Item – Discussion and action on a Special Meeting on November 28th regarding facility acquisition. This meeting would be with Patty Matthews, Charter School Lawyer.

Action item has been tabled until further notice.

VIII. Action Item – Discussion and action on completing the CSDC application
Warren and Sandy can start working on the application.

IX. Action Item – Discussion and action on staggered end times for the La Posta campus
Sixth and fifth get out at 3:50, and seventh at 4:00, or all at the same time. A ten minute window should be in place for traffic purposes.

Shelly Ratigan made a motion to change the end time for 5th and 6th grade to be released at 3:50 and 7th grade to 4:00. Chris Pieper second.

Roll call vote: Aye votes: Chris Pieper, Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0. Motion carried 4-0.

X. Discussion Item – Draft Wellness Policy and process for review and approval
Wellness policies need to see process. Sign the policy sometime next week. Would be good for future funding and would go beyond nutrition. Focus on this other than academics. This would be a good way to teach content.

XI. Action Item – Discussion and action on cell phones at board meeting
Put the phone on vibrate and if an emergency comes up you may leave. But business can be done and presented to the board saying what is taking place. Remain focused use technology respectfully, Board business only during meetings. Lee Backer made a motion to approve the cell phone policy at board meetings. Chris Pieper second. Roll call vote: Aye votes: Chris Pieper, Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0. Motion carried 4-0.

ΞII. Action Item - Discussion and action on new governing council members
Jennifer Hull tabled until next meeting.

XIII. Executive Session: The Governing Council may, if necessary, enter into executive session limited to discussions regarding matters related to facility needs. No action will be taken in executive session.
Table

XIV. Future agenda items

XIV. Lee Backer made a motion to adjourn the meeting at 7:47. Chris Pieper second.

Approved by Chris Backer, Secretary

Date