

**TAOS INTEGRATED SCHOOL OF THE ARTS
GOVERNING COUNCIL AGENDA
SPECIAL MEETING
Wednesday, March 20, 2013
6:00 pm**

This meeting will be held on Wednesday, March 20, 2013 at 6 pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present:

GC Members Absent:

AGENDA

I. Call to order and establish quorum

II. Action Item - Approval of today's agenda

III. Action Item – Approval of March 11, 2013 minutes

IV. Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes.

V. Action Item - Discussion and action on new governing council members

VI. Action Item – Discussion and Approval of BARS

VII. Facilities Committee Report – Linda Seto

VIII. Action Item - Discussion and approval of next steps for facility

IX. Action Item– Discussion and approval to the process for hiring a new director. This process must be made public to the school community and should include: the criteria by which applicants are evaluated for interview or not, the process by which interview committee members are chosen and the interview process itself that includes if and how input from students, staff and parents will be included in the board's decision making process.

X. Action Item- Discussion and Approval of Administrator's Evaluation

XI. Action Item- Discussion on 5th-7th grade structure from Warren Kelly

XII. Discussion on Chartering

XIII. Action Item – Executive Session: The Governing Council may, if necessary, enter into executive session limited to discussions regarding matters related to facility needs or personnel matters. No action will be taken in executive session.

XIV. Future agenda items

XV. Adjournment

**TAOS INTEGRATED SCHOOL OF THE ARTS
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SPECIAL MEETING
Wednesday, March 20, 2013
6:00 pm**

This meeting will be held on Wednesday, March 20, 2013 at 6 pm at TISA, 123 Manzanares St. Taos. Please call 758-7755 for more information.

GC Members Present: Shelly Ratigan, President, Lee Backer, Vice President, Jennifer Hull, Secretary

GC Members Absent: Chris Pieper

AGENDA

I. Call to order and establish quorum

Shelly Ratigan called to order a quorum at 6:05pm.

II. Action Item - Approval of today's agenda

Lee backer made a motion to approve the agenda. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0.

Motion carried 3-0.

III. Action Item – Approval of March 11, 2013 minutes

Jennifer Hull made a motion to approve the March 11, 2013. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0.

Motion carried 3-0.

IV. Public Comments - Please sign the Public Attendance Sheet and limit public comments to 2 to 4 minutes.

V. Action Item - Discussion and action on new governing council members

Tabled until next meeting

VI. Action Item – Discussion and Approval of BARS

Deanna handed out paperwork to the board for review. Taos Community Foundation gave us \$274.00 for clothing etc. for our students.

Lee backer made a motion to approve the BARS. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer. No votes: Abstaining votes: 0.

Motion carried 3-0.

VII. Facilities Committee Report – Linda Seto

Shelly Ratigan and Chris Pieper met with the Mayor and Oscar on Tuesday. Shelly states that both men have agreed to have a statement to us on May 14th so we will know if we will have the Don Fernando building. The mayor is completely behind us, a 45 day decision but they have agreed to make it a 30day to meet the May 14th date. Shelly states that we will still have to have the PSFA do a walkthrough and get the E-occupancy. Chris states that the Mayor was very supportive for TISA occupying the Don Fernando. Linda states that we should start doing the application before May 14th so we can start getting the E-occupancy. Linda would like for the board to explore the old UNM building but Chris Pieper states that the building is not up for rent. UNM is not moving anytime soon, Shelly and Chris state that the Mayor said do not do a proposal and do not even get on the town's agenda. Shelly states that the move to Don Fernando would not be a permanent move for the upper level. Shelly states that the chambers will not have to be moved. Shelly states that when we make our calendar for next year around the town so we do not have evening functions when the town needs the chambers.

Sandy states that leases need to be negotiating the lease at the La Posta because the landlord will need a 60day notice. Can we move into the building by June so we do not have to pay double rent? Chris Kennebec will be the contact to see if that would be possible. Mayor said that they would tell us on the 14th if the building is TISA's and then the lease would be negotiated. An RFP will not need to be done to get us on the table for the town. Questions arise in regards to the calendar and starting late would result in us staying later. The council will vote on this and it is basically up to them. The Mayor and Oscar will do the proposal on behalf of TISA.

VIII. Action Item - Discussion and approval of next steps for facility

IX. Action Item- Discussion and approval to the process for hiring a new director. This process must be made public to the school community and should include: the criteria by which applicants are evaluated for interview or not, the process by which interview committee members are chosen and the interview process itself that includes if and how input from students, staff and parents will be included in the board's decision making process.

Jennifer Hull states that we have a number of applicants. Jennifer is in the process of starting to inform the parents and teachers who want to be on the hiring committee. Lesley wants the board to have the same people at every meeting. Lesley states that we should have a selection of representatives that should be at every interview, which would be a good process of elimination. Shelly would like to see 2 teachers from a lower grade and 2 parents, one from the upper grade teacher and one from the lower grade teacher. Sandy states that since there are 3 board members that make it a quorum and then the board would have to invite the public into the executive session. The hiring personnel is looking to hire by our next board meeting, April 16th. The plan is to form the committee, Deanna, Jennifer, Lesley, Molly, Linda, Kim, Lynne. The parents and teacher will actually be a part of the interview process, asking questions. Jennifer Young is on the hiring committee and has volunteered to call references for the board. Sandy states that the minimal qualifications should have a New Mexico license and should have a minimum of 3 years' experience. They should have level 3B NM license and if they are licensed in another state than it's a reciprocal license and they should be able to do that fairly fast. They should have a NM license by July 1st? Each applicant should be allowed an hour and a half.

Jennifer Hull made a motion to approve and create the hiring committee and for Jennifer Young to move forward and call references. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

X. Action Item- Discussion and Approval of Administrator's Evaluation

Lee Backer made a motion to table the Administrator's Evaluation. Chris Pieper second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

XI. Action Item- Discussion on 5th-8th grade structure from Warren Kelly

Warren Kelly handed out the upper school cooperative teaching structure. He speaks that all grades will be home-room based and self-contained. Lynne talks about that this structure will be based off buddy systems and bringing the TISA community closer in all grades. It will benefit those students who need more help like tutoring for the thematic based structure. Jennifer Hull addresses issues from parents in regards to the 5th grade students with fundraising/ field trip money, an upcoming dance at the upper level grades, and dual language class. Jennifer Hull would like to see that maybe someone who is hired for the 7th grade position should be dual language in Spanish. Linda states that Ale and her exchange class so Ale can teach Linda's class. Jennifer Hull talks about the Friday chess club with Gabriel Morgan doing great work and having many children placing in the tournaments. Jennifer Hull will submit something for the upcoming April newsletter. Shelly states that no PG13 movies and it should be up to the Administrator. Shelly states these movies should not be shown and the children are not old enough. Teachers would actually like to encourage parents to have them talk directly to the teachers. Chris states that parents need to be proper aware of the procedures. Know who to talk to about what and when.

XII. Discussion on Chartering

Chris Pieper made a motion to table the discussion on chartering. Jennifer Hull second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

XIII. Action Item – Executive Session: The Governing Council may, if necessary, enter into executive session limited to discussions regarding matters related to facility needs or personnel matters. No action will be taken in executive session.

Chris Pieper made a motion to table the discussion on chartering. Lee Backer second.

Roll call vote: Aye votes: Shelly Ratigan, Jennifer Hull, Lee Backer, Chris Pieper. No votes: Abstaining votes: 0. Motion carried 4-0.

XIV. Future agenda items

Evaluations

E-Occupancy, Warren

New Council Members

Budget Approval

New Director

Title 1 and Title 2, and IDEA B

XV. Adjournment

Shelly made a motion to adjourn the meeting at 7:55pm. Lee Backer second.